



# EXHIBITION SPACE CONTRACT

## OMC 2009 • 25-27 March 2009

### Ravenna, Italy

**IES S.r.l.**  
**INTERNATIONAL**  
**EXHIBITION**  
**SERVICES**

Please complete and return to:  
 IES S.r.l - Z.I. Settevene  
 Via Cassia, Km 36,400 - 01036 Nepi VT, Italy  
 Tel. + 39 0761 527976 Fax +39 0761 527945  
 E-mail: ies@ies.co.it

#### EXHIBITOR DATA FOR INVOICES

Company name:		Exhibitor (if different)	
Address:		City:	
Country:		Post/Zip Code:	
Telephone:	Fax:	E-mail	
Contact name:		Job Title:	
Invoice address (if different from above):			
Marketing contact:		E-mail:	

#### RATES

Space:		SQM	SUBTOTAL
ON SITE BOOKING SPACE ONLY	€ 330/SQM	X .....SQM	€ .....+IVA/VAT
EARLY BIRD BOOKING PERIOD (31 March 2007 - 30 June 2007)	€ 350/SQM	X .....SQM	€ .....+IVA/VAT
NORMAL RATE (from 1 July 2007 until space sells out)	€ 370/SQM	X .....SQM	€ .....+IVA/VAT
ROCA/AMI Members have a € 25,00 / sqm discount on the above indicated rates	LESS € 25,00/sqm	X .....SQM	€ .....+IVA/VAT

#### REGISTRATION FEE

REGISTRATION FEE PER COMPANY € 320,00 X n° ..... = € .....+IVA/VAT

*ONLY REGISTERED COMPANIES WILL BE LISTED IN THE CATALOGUE, PLEASE MARK THE QUANTITY OF REGISTRATIONS ACCORDING TO YOUR REQUIREMENT. REGISTRATION FEE INCLUDES CATALOGUE LISTING IN OFFICIAL EXHIBITION BUYER'S GUIDE (60 words per listings). ANY CO-EXHIBITOR, STAND SHARING OR REPRESENTED COMPANY WHO WANTS TO BE LISTED IN THE OMC 2007 OFFICIAL CATALOGUE WITH ITS OWN ENTRY WILL BE REQUIRED TO REGISTER AND PAY THE REGISTRATION FEE.*

#### STAND CONSTRUCTION OPTIONS ( Please refer to Exhibitor's Handbook for stand building details )

SHELL SYSTEM STANDARD PACKAGE € 60,00/SQM X .....SQM = € .....+IVA/VAT

TURNKEY PREMIUM STAND PACKAGE € 85,00/SQM X .....SQM = € .....+IVA/VAT

#### SPACE PREFERENCES

	Stand size	Total square meters
Option 1 Hall..... N°.....	..... X .....mt	.....sqm
Option 2 Hall..... N°.....	..... X .....mt	.....sqm
Option 3 Hall..... N°.....	..... X .....mt	.....sqm

Please note that by signing this document you agree to our terms and understand that you are entering into a legally binding contract.

We hereby apply for exhibition space at OMC 2009.  
 We hereby agree to abide by the terms and conditions printed on the reverse side of this form.

Signature: \_\_\_\_\_ Date \_\_\_\_\_

Position within company: \_\_\_\_\_

**Payment by cheque:**  
 All cheques should be made payable to:  
 IES S.r.l  
 And sent to the attention of:  
 Accounts Dept., IES S.r.l.  
 Z.I. Settevene  
 Via Cassia, Km 36,400  
 01036 Nepi VT, Italy

**Or Payment by direct remittance to:**  
 BANCA SAN PAOLO IMI - ROMA  
 AGENCY 16  
 Address: Via A. G. Bragaglia, 19/b  
 00123 Roma  
 Account No. 2128  
 IBAN: IT03 C010 2503 2201 0000 0002 128  
 BIC: IBSPITTM Code ABI 01025  
 C.A.B. 03220 CIN: C

SUBTOTAL	€ .....
PLUS 20% VAT/IVA	€ .....
TOTAL AMOUNT DUE	€ .....

**Payment Schedule & Procedure**

- 35% of the total amount due is to be paid by bank transfer at time of confirmation of booking (upon receipt of our invoice); 65% balance of the total amount due is to be sent prior to 30/11/2008.
- After November 30th, 2008 the total amount due is due with the space application form.

**ITALIAN LAW ON PRIVACY:**  
 The above data is collected to be included in OMC and IES mailing lists and may be used by them only for their marketing purposes, Article 13 of Italian Law D. Lgs 196/2003 entitles you to ask for confirmation, change or cancellation of your personal data from OMC and IES mailing list.



# OMC 2009 EXHIBITION TERMS AND CONDITIONS



Please complete and return to:

IES S.r.l. - Z.I. Settevene  
Via Cassia, Km 36,400 - 01036 Nepi VT, Italy  
Tel. + 39 0761 527976 Fax +39 0761 527945  
E-mail: ies@ies.co.it

1) OMC 2009 - Offshore Mediterranean Conference & Exhibition will take place in Ravenna, Italy from 25 to 27 March 2009.

## 2) ORGANISERS

The exhibition is co-organised by OMC srl and IES srl, hereinafter named the Organisers.

## 3) ADMISSION TO THE EXHIBITION

The following categories are admitted as exhibitors:

a) Companies as well as their concessionaires, agents or representatives which are exhibiting their products or services in the various sectors provided for by the Exhibition.  
b) Trade Associations, Public Companies and Organisations which undertake promotion, study, information or education initiatives in the sectors provided for by the Exhibition. The Organisers reserve the right to also admit to the Exhibition companies, associations and organisations not covered by the preceding paragraphs and to exclude from the Exhibition certain services, products or samples; and to prohibit the presentation of products, samples or services by a single company in more than one stand in a single exhibition sector.

## 4) ACCEPTANCE OF AND MODIFICATIONS TO THE EXHIBITION REGULATIONS

By signing the application to take part, the exhibitor agrees to accept the general regulations and approves the stand assigned to him/her. Any integrating rules and provisions of general or technical nature, which shall be notified in writing to the Exhibitors by the Organisers, are taken as accepted by the signing of the application to take part.

## 5) FEES, PAYMENTS, RESOLUTORY CLAUSE

Participation fee and registration fee are indicated in the space application contract. On receiving the application contract, the Organisers, or its representatives, will issue an invoice for the amount specified in the space application contract. Payment must reach the Organisers, or its representatives, within the period indicated on the invoice. The issuing of an invoice does not bind the Organisers to accept any application for participation. Should an application not be accepted the above mentioned amount will be returned without any payment of interest. If an application is accepted the Organisers, or its representatives, will give formal written notice to the applicant and will issue an invoice for further sums due according to the exhibiting spaces assigned. The relative payment must then reach the Organisers, or its representatives, within the period indicated on the invoice: should this not occur the contract of participation may be considered null and void without the need to serve notice to the applicant or to obtain a judicial ruling but simply by communicating the fact to the applicant. In this case the Organisers, is released from all contractual obligations and may assign the exhibiting space to other applicants. The Organisers also have right to retain any amount already received and is legally entitled to any outstanding contractual payments. The Organisers' right to any further damage compensation payment remains unaffected.

## 6) REGISTRATION FEE

Each exhibiting company is required to pay a registration fee of € 320.00 plus IVA/VAT covering administrative registration and its listing in the exhibition catalogue. By signing and submitting the space application contract, the exhibitors agree to specify the company data, as required by the Organisers, of the applicant and of all the represented or stand sharing companies. A fee of € 320,00 plus IVA/VAT will be paid for each party represented or stand sharing company as registration fee for publication in the official catalogue of the exhibition.

## 7) CONFIRMATION OF ADMISSION

The Organisers, or its representatives, will issue written acceptance of the application with official notice of confirmation. This is valid only for the exhibitor to whom it is addressed. The total or partial transfer of the stand assigned is prohibited. If this condition is not adhered to, the goods displayed may be removed at the expense of the holder of the stand.

## 8) WITHDRAWAL

Should an exhibitor wish to cancel its participation to the exhibition they must give notice in writing to the Organisers, such notice shall not be deemed to be given until it is received by post, or by fax at the offices of IES. Refund of the advance payment (35% of the cost) will be made only if cancellation is received by November 30th, 2008. After that date no refund will be made and total amount due as stated in the space application contract is due by the applicant. The registration fee will not be refunded in any case.

## 9) STAND ALLOCATION

The distribution of the stands will be decided by the Organisers in accordance with the general interests of the exhibition. The exhibitor accepts the right of the Organisers to alter the positions and setting up of the stands, to change the layout or reduce the dimensions at any time prior to the opening of the exhibition, while taking into account the right of the exhibitor to be duly informed in order to adapt to the modifications.

## 10) PROVISION OF SHELL AND TURNKEY STANDS

Shell and Turnkey stands will be made available to the exhibitors at 8.00 am of the day before the opening of the Exhibition. Stands must be fully set up by 2.00 pm of the day before the opening of the Exhibition. Should this not occur, a cost for overtime working could be applied by the Organisers.

## 11) RETURN OF STANDS

At the end of the exhibition, and not before, the exhibitors must remove their products and materials and leave the Exhibition Premises. The stands must be cleared away by 7.00 pm on the second day after the closure of the Exhibition. The exhibitors expressly authorise the Organisers to check that, on leaving the Exhibition Premises, there are no products or materials in the vehicles or luggage of the exhibitors and/or their associates which are different from those which were installed in their stand. The Organisers cannot be held in any way responsible for goods, materials or anything else left by the exhibitors on the Exhibition Premises without supervision. Should any stand not be cleared away within the period stipulated above, the responsible exhibitor will be legally obliged to reimburse the Organisers for removal and/or clearing away and storage expenses. After 60 days following the closure of the exhibition, the Organisers may proceed with the selling of any uncollected objects or materials by whatever procedure they consider to be most suitable in order to cover all expenses due for the removal and any outstanding debts owed by the exhibitor.

## 12) INSURANCE

Each Exhibitor exhibits at its own risk.

The Exhibitor is responsible for and shall indemnify IES S.r.l. (the Organiser) in respect of all claims, (whether arising from personal injury or damage to property or otherwise), arising in connection with the erection and dismantling of the Exhibitor's Stand and anything permitted, omitted or done thereon or therefrom during the period of the Exhibition or during the construction and dismantling periods arising directly or indirectly by the act, omission or neglect of activity or other article or thing of the Exhibitor or in the possession or use of the Exhibitor. The Organiser will take such precautions as it may consider appropriate for the proper running of the Exhibition, but will not at any time be responsible for the loss of, or damage to, or safety of any Stand, exhibit, materials or other property of an Exhibitor or any other person under any circumstances.

All Exhibitors are advised to effect their own insurance against all relevant risks. In any event, such Exhibitor must hold:  
A Public Liability policy of insurance for negligence providing cover of at least € 4.000.000 injury or damage;

## 13) SURVEILLANCE AGAINST THEFT - RESPONSIBILITY FOR THEFT AND DAMAGE

During pavilion opening hours the exhibitors must keep watch over their stand, either directly or through their associates. The Organisers, while providing a general day and night surveillance service inside the Exhibition Premises for the full duration of the Exhibition, are exempted from all responsibility for any theft or damage which might occur to the detriment of the exhibitor. The exhibitors will also be responsible towards the Organisers for any damage, either direct or indirect, which, by whatever cause, is attributable either to them or to personnel acting on their behalf (including damage caused by fittings or equipment set up either by themselves or by third parties, even if previously inspected by the Organisers).

## 14) DAMAGE TO STANDS

The exhibitor should return the stands in the condition in which they were issued. When specific claims are made by the exhibitor, the Organisers will restore the stands to their original condition at the exhibitor's expense.

## 15) UNFORESEEN CIRCUMSTANCES - FORCE MAJEURE

None of the Organisers, or its subsidiaries, shall be reliable for loss, damage or delay resulting from acts of war, civil commotion, strikes or lockouts, shortage of labour, default or failure of suppliers, government action, fire, flood or any other circumstances beyond the Organisers' reasonable control which shall make impossible or inadvisable for the Exhibition to be held at the time and place scheduled, and the Organisers reserves the right to re-schedule the Exhibition at another date and/or at any alternative site. The exhibitors acknowledge that the Organisers have sustained damages and losses as a result of such circumstances beyond reasonable control or in any case beyond the control of the Organisers, therefore should the Exhibition not be held for these reasons, the fees paid by the exhibitors will be returned after the deduction of any sums due for the organisation of the event. Any sums available will then be returned to the exhibitors on a proportional basis. Costs for plant and/or special installations ordered by the exhibitors should be paid up in full.

## 16) EXCLUSIONS OF LIABILITY

The exhibitor accepts all risks associated with the use of the exhibit space and environs. The exhibitor shall not make any claim or demand or take any legal action, whatsoever, against IES Srl, the show sponsors or the facility in which the show is held, for any loss, damage or injury whatsoever caused, to the exhibitor, its officers, employees, agents or their property.  
**INDEMNITY**

The exhibitor agrees to indemnify and hold harmless IES Srl, show sponsors and the facility their respective officers, agents and employees, against all claims, costs and charges of every kind resulting from their occupancy of the exhibit space or its environs, for personal injuries, death, property damages or any other damage sustained by the exhibitor or its officers, agents, employees or those for whom in law they are responsible, or IES Srl or a visitor to the show.

## 17) ADVERTISING - DISPLAY OF PRICES AND SALE OF PRODUCTS

The distribution of materials illustrating the products on display is permitted within the stands. No posters may be displayed outside the stands. All other types of advertising outside the stands is forbidden, including the distribution of materials in the corridors, in the streets of the exhibition area and in the immediate neighbourhood. The display and distribution of all graphic materials - written notices, signboards, posters, brochures, leaflets, handouts, maps, plans, etc. - not strictly linked to the exhibition or whose contents may directly or indirectly be interpreted as a criticism or offence to other countries is forbidden. Advertising - with the exception of that displayed within the individual stands - may be carried out by means of The Organisers in all permitted forms and provided their written agreement. Failure to adhere to the provisions set out above will give the Organisers the right to exclude those responsible from the exhibition. The contents of this article also apply to third parties who intend to carry out advertising or promotional operations of any kind within the exhibition area.  
The display of prices and sale of products with their immediate removal are forbidden.

## 18) TECHNICAL AND EXECUTIVE PROVISIONS

As well as the application to take part, the Organisers will send the exhibitor the "Technical Regulations" for the event, containing a series of rules which should be strictly adhered to by the stand holder and his/her staff, and/or those operating on his behalf, and concerning method of entrance, entry permits, tickets and other promotional materials, the use of technical services, the temporary protection of the products and the organisational and logistical operations during the setting up and dismantling stages and the exhibition period. These Technical Regulations are included in the Exhibitors Handbook.

## 19) SPECIFIC WITHDRAWAL CLAUSE / REFUSE

The Organisers reserve the right to withdraw from the participation agreement with immediate effect, by means of simple written notification to be sent to the exhibitor should he/she fail to adhere to any of the obligations set out in any of the General or Technical Regulations of OMC 2009. The Organiser reserves the right to refuse any application.

## 20) ARBITRATION CLAUSE

Any disputes arising between the contracting parties due to interpretation, validity, execution and/or enforcement of this agreement will be exclusively resolved in accordance with the Competent Court of Ravenna - Italy.